

SAMPLE



145 W 30TH STREET 2FL, NEW YORK, NY 10001

From: Booth#: _____
Company Name: _____ Carrier: _____
Contact Name: _____
Address: _____
City, State, Zip: _____

To: <<SHOW NAME>>
c/o National Convention Services
<<SHOW HALL>>
<<SHOW ADDRESS>>
<<SHOW CITY, STATE ZIP>>

**DELIVER BETWEEN <<TIME>>
<<CONVENTION NAME>> - MUST BE DELIVERED BY << DATE>>
ADVANCED SHIPMENT CONVENTION MATERIAL - RUSH**



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